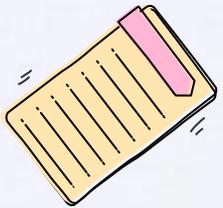


Set up for Success!



How to be best prepared for being
successful while at KU!



What do you feel most
prepared for when
coming to KU?



What do you feel least
prepared for?

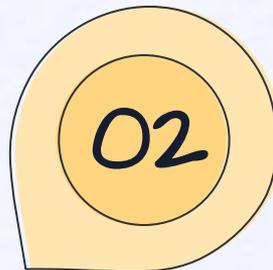
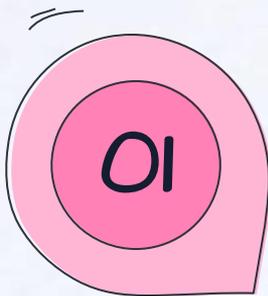


Today's Agenda



What Do I Pack?

Learn how to successfully navigate your transition to KU.

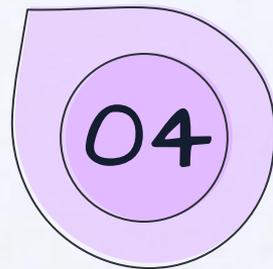
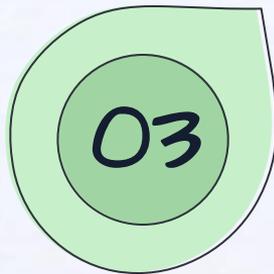


Let's Talk about Money

Discuss how to manage your money and learn about on-campus job opportunities.

Building your Campus Community

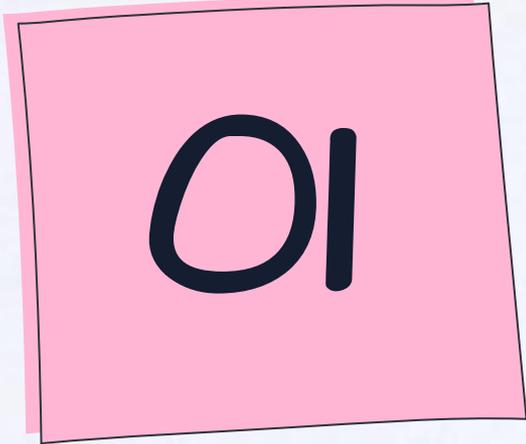
Understand how to create strong foundations and connections with others on-campus.



Connecting to Resources

Figure out how to utilize different resources while at KU.





OI



What Do
I Pack?

Questions to Consider...

- How much space will I have in my room?
- Will I have a roommate?
 - How will we split on certain items we are bringing (i.e. cleaning supplies, appliances)?
- Is my apartment furnished or unfurnished? What type of furniture or appliances are included?
- Where will I park that is closest to my classes?
- • What bus route will get me to my classes?
- What type of academic materials will I need for class?



On-Campus Housing

Bedroom

- Bedspread, Blankets, and Sheets
- Pillow and Pillowcases
- Laundry Basket and Laundry Detergent
- Clothes Hangers
- Floor Lamps

Bathroom

- Medications
- Toiletries (Toothbrush, Toothpaste, Soap, etc.)
- Towels
- Shower Caddy
- Bathrobe
- Toilet Paper (applies to apartments and suites with bathrooms)
- Cleaning Supplies

Kitchen

- Cups, a Few Plates and Bowls
- Utensils
- Water Bottle
- Refrigerator (no more than 4.5 cubic feet)
- Microwaves (must be less than 1,000 watts)
- Dish Soap, Dish Towels

School & Work

- Backpack
- Pens and Pencils
- Notebooks
- Photo ID
- Current Medical Insurance Card and Immunization Record
- Debit and Credit Card



On-Campus Housing

Electronics

- Cell Phone
- Computer
- Surge Protectors
- Charging Cables

Cleaning

- Laundry Detergent
- Wastebasket
- Trash Bags
- Sponges
- Dust Cloths
- Disinfectant Spray

Other

- Umbrella
- Decorations
- Push Pins
- Documents needed for Employment on-campus



Off-Campus Housing

Furnished Apartments

Kitchen

- Drinking Glasses and Mugs
- Plates and Bowls
- Forks, Knives, and Spoons
- Cooking Pots, Pans, and Baking Sheets
- Cooking Utensils (Spatula, Whisk, etc.)
- Small Kitchen Appliances (Microwave, Toaster, Blender, etc.)
- Food Storage Containers

Bathroom

- Shower Curtains

Bedroom

- Storage Containers (for extra closet space)

Unfurnished Apartments

Similar items for furnished apartments, but also including:

Kitchen

- Kitchen Table and Seating

Bedroom

- Bed Frame, Box Spring, and Mattress
- Dressers and Nightstand

Living Room

- Couch
- TV Stand

Commuter Students

It is important to consider what academic materials and other items you may want to bring to be ready when classes start.

Some of the items that you may want to have in your backpack are:

- Hand Sanitizer
- Tissues
- Pens and Pencils
- Notebooks
- Calculator (type depends on which classes you are taking)
- Laptop
- Insulated Water Bottle

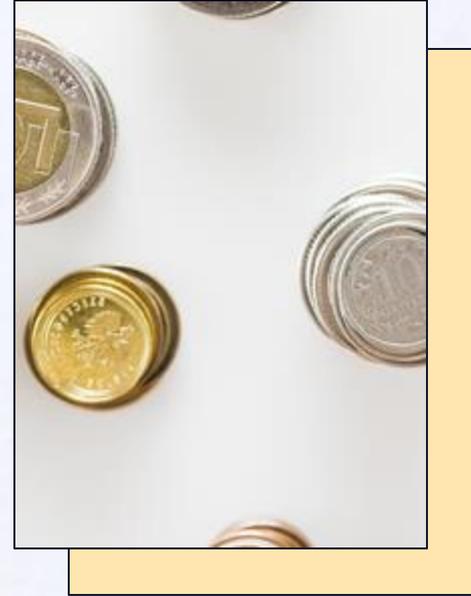


Let's Talk
about
Money

02

How to Save

- When it comes to purchasing items that you may need when you come to KU, it is important to think of three things:
 - 1.) How essential/important the item is that you will need
 - 2.) How expensive the item will be
 - 3.) How long it will take you to save up to purchase the item
- Ex. If you realize an important item you need to purchase will be more expensive, it will be beneficial to start saving earlier to make sure you can purchase the item before school starts.

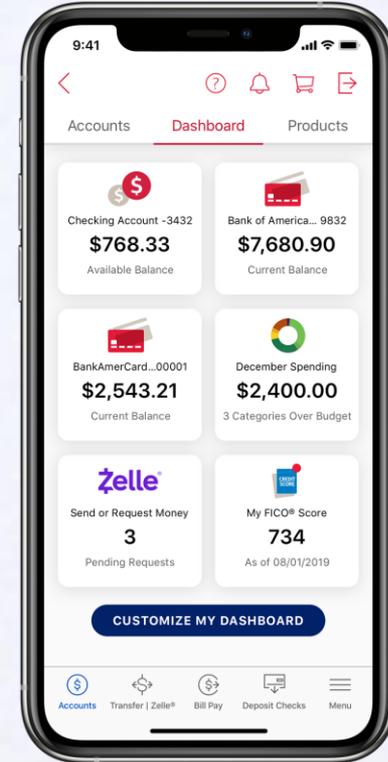


Banking Info

When thinking about accessing your money and managing your finances, it is important to think about how you will be banking during the semester.

If you will be using your existing banking provider:

- An easy way to access your funds and pay your bills can be through online or mobile banking platforms offered through your banking provider.
 - It allows you to transfer funds for paying tuition, bill, or any other expenses directly from your phone.
 - You are also able to easily monitor your accounts and track the money you have saved overtime.



Banking Info

When you are banking during the semester, here are some things to consider:

- 1.) *Are there ATM fees?*
 - An ATM usage fee is normally charged by banks to individuals who use an ATM from a bank that they are not a member of.
 - Some banks may reimburse you for using outside ATMs from their network. Check if this is offered by your banking provider.
- 2.) *Are there overdraft fees?*
 - An overdraft is when there isn't enough money in your account to cover a transaction, but the bank allows the transaction anyway.
 - It's an extension of credit granted when your account reaches zero, normally for a fee.

Banking Info

When you are banking during the semester, here are some things to consider:

- 3.) *Are there maintenance fees?*
 - A maintenance fee is a charge to an account holder that may be charged monthly for having a checking account with a financial institution.
 - Not every bank charges these fees and they may not apply to every type of account that is offered at your bank. Make sure to ask your banking provider if your accounts are charged maintenance fees.



On-Campus Jobs

During the semester, you may be considering different options on gaining an income over the academic year. A great opportunity to pursue are on-campus student positions.

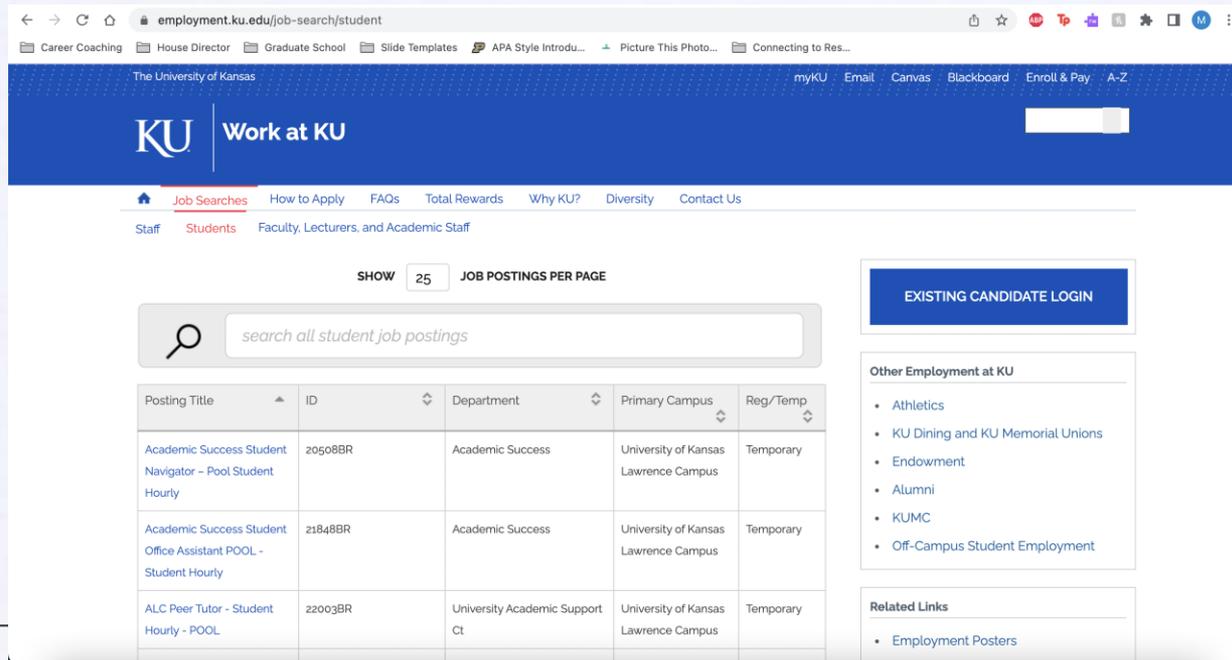
Some of the benefits of on-campus student positions include:

- Flexibility with academic and work schedule
- Opportunities for personal and professional development
- Develop personal passions and interests
- Feel interconnected to the greater KU community



On-Campus Jobs

To start exploring the open positions for different on-campus jobs, you can visit employment.ku.edu and click the “Students” tab.



The screenshot shows the 'Work at KU' website with the 'Students' tab selected. The page displays a search bar, a table of job postings, and a sidebar with 'EXISTING CANDIDATE LOGIN' and 'Other Employment at KU' links.

SHOW 25 JOB POSTINGS PER PAGE

search all student job postings

Posting Title	ID	Department	Primary Campus	Reg/Temp
Academic Success Student Navigator - Pool Student Hourly	20508BR	Academic Success	University of Kansas Lawrence Campus	Temporary
Academic Success Student Office Assistant POOL - Student Hourly	21848BR	Academic Success	University of Kansas Lawrence Campus	Temporary
ALC Peer Tutor - Student Hourly - POOL	22003BR	University Academic Support Ct	University of Kansas Lawrence Campus	Temporary

EXISTING CANDIDATE LOGIN

Other Employment at KU

- Athletics
- KU Dining and KU Memorial Unions
- Endowment
- Alumni
- KUMC
- Off-Campus Student Employment

Related Links

- Employment Posters



03

Building your
Campus
Community

Ways to Start Finding Friends

There are several spaces and ways you can start connecting with other students and here are a couple of ways you can start building your campus community:

1. Start getting to know your on-campus/off-campus roommates or other students who live in your building/apartment complex.
2. Think about joining a club or organization based on your passions, major, or career interests
 - To learn more about the variety of different student organizations there are to join on-campus, attend Union Fest during Hawk Week on **August 20th from 5:00 – 7:30 PM.**
 - If you can't attend Union Fest, you can start looking at all of the different student organizations on-campus by visiting **rockchalkcentral.ku.edu**
3. Attend KU campus-wide events to feel more connected with the campus and get to know other KU students.
 - To start viewing campus-wide events you may want to attend you can visit the KU student events calendar at **calendar.ku.edu/department/student_union_activities**

Tips for Peer-Led Academic Resources

1. The academic resources offered at KU are here to help you.
 - If you need help with classes or with a paper, make sure to reach out to these resources as soon as you need them!
2. Understand that these student-led programs are a resource for you to be academically and holistically successful, **not** to just make friends.
 - Utilize these support programs to better understand course content, prepare for an upcoming exam, improve on a written report, and much more!
3. If you are having difficulty with course content or with how to write a college-level paper, don't hesitate to ask questions.
 - To help make sure you understand how to apply course material or craft a well-written paper, asking questions can help you grasp the material at hand.

Communications with Faculty

- When emailing a professor or instructor, make sure you are calling them by their proper title (i.e. "Dr.", "Instructor", or "Professor")
 - To know a professor's proper title they would like to be addressed as, look at the syllabus near their contact information.
- When composing your email:
 - Include proper greetings ("*Good Morning/Afternoon/Evening*" or "*Dear*") and closings ("*Sincerely*", "*Best Regards*", or "*Thank you*")
 - Make sure you are respectful and using a formal tone when communicating with your professor.
 - Include a proper and brief subject line that indicates what you want to communicate with your professor.
 - Ex. If you want to attend office hours to meet with your professor, you can use a subject line "*LDST 202-Office Hours*"
- Make sure before you send an email, you read through your email thoroughly (like you would with a paper) to make sure it has proper grammar, punctuation, and no spelling mistakes.
- To know how to properly communicate with a particular professor, make sure to review your professor's syllabus and the expectations they have for email communications.

Emailing your Professor

Here is an example of an email scheduling an appointment with your professor for office hours:

Good Afternoon Professor Neyens,

Hi, this is _____ , and I am in your Introduction to Leadership Applications class. I am contacting you to see if I would be able to schedule an office hours appointment with you for this week. I have some questions about the course material we went over last week, and I wanted to discuss it with you more if you had some time.

I am more than willing to accommodate with dates and times to meet with you for office hours. Let me know what day and time works best for you.

Thank you for your help and I hope you have a great rest of your day.

Sincerely,



Connecting
to
Resources

04

Academic Retention and Engagement Center (AREC)

- The AREC initiatives are created to support students' needs through their transition to KU and through graduation.
- The office develops workshops and events to promote academic success, professional development, and community building.
- **Location:** Summerfield Hall, Suite 350
- **Office Hours:** M-F from 8:00 AM – 5:00 PM
- To learn more about the AREC, you can visit:
 - Our website at engagement.ku.edu
 - Follow our social media [@ku_arec](https://twitter.com/ku_arec)
 - Email us at arec@ku.edu
 - Or call **(785) 864 - 7022**



The AREC



- The AREC and our staff members are here to help you with your academic and professional success as soon as you come to KU.
- Our office operates as a “bridge” to help connect you with other resources if you may need help with tutoring, writing, or other academic assistance.
- The AREC connects with other offices (i.e. University Career Center) to hold engaging, informative events to help you with your holistic development while at KU and beyond.

How to Navigate Campus Resources

- A great way to learn more about the variety of resources you have access to at KU is to visit their website.
- From a department or resource's website you can learn about:
 - The office and the services they offer
 - Their hours of operation and contact information
 - The events or programs that they are hosting during the academic year
- Sometimes it can be confusing and difficult to navigate a resource's website, but we are going to show you some tips to successfully navigate a KU website.



How to Navigate Campus Resources

Click "Menu" to view the different pages to learn more about a resource.



How to Navigate Campus Resources

Click "Home" to navigate back to the main page.

Click "Programs" to learn about the different programs this resource offers.

Click "About" to learn about general information about the office and their role at KU.

The screenshot shows the website for the University Academic Support Center, Academic Retention and Engagement Center. The header includes the university name, center name, and navigation links for MYKU, EMAIL, CANVAS, BLACKBOARD, and ENROLL & PAY. A search bar is present. The main navigation menu is on the left, with items: Home, Programs, About, Contact, and People. The 'Home' item is highlighted in red. Below the menu, there is a section for 'Info for Prospective Students'. A search bar with a magnifying glass icon is located above the main content area. A 'Close' button is in the top right corner. A small 'A+' icon is in the bottom right corner.

University Academic Support Center
Academic Retention and Engagement Center

MYKU | EMAIL | CANVAS | BLACKBOARD | ENROLL & PAY

Close

THE UNIVERSITY of KANSAS

MENU

Home

Programs

About

Contact

People

Info for Prospective Students

THE ACADEMIC RETENTION AND ENGAGEMENT CENTER

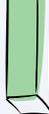
Click "Contact" to find contact information about the office and where they are located.

Click "People" to see the people that work in the office and hear more about them.

How to Navigate Campus Resources

If you are on the home page of a KU website, and you want to find contact information and where an office is located, you can scroll to the bottom of the page to find it quickly.

The screenshot shows the footer of the University of Kansas website. On the left, there is a vertical navigation bar with the text "THE UNIVERSITY OF KANSAS" and a "MENU" icon. The main content area is divided into three columns: "8AM - 5PM" (The Academic Retention and Engagement Center Hours), "AREC is Open" (Located in Summerfield Hall, Room 350), and "Questions" (Call 785-864-7022). The footer itself is dark blue and contains the KU logo, contact information for AREC (Summerfield Hall, Rm. 350, 1300 Sunnyside Ave, Lawrence, KS 66045, arec@ku.edu, 785-864-7022), social media icons for Instagram and Twitter, and a list of links: Academic Success, University Academic Support Centers, Student Employment, Visit KU, Apply, Give, News, Events, and Careers. An orange arrow points from the top of the page down to the contact information in the footer, which is circled in orange. A small green cube icon is visible in the bottom right corner of the footer area.



Thanks!

Do you have any questions?

**Academic Retention and
Engagement Center**

arec@ku.edu

@ku_arec

engagement.ku.edu

785-864-7022

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